

CITY OF HIALEAH
CHARTER SCHOOL OVERSIGHT
COMMITTEE

Mayor Esteban Bovo, Jr., Chair
Monica Perez, Vice Chair
Jacqueline Garcia-Roves, Secretary/Treasurer



Committee Members:

Bryan Calvo
Vivian Casáls-Muñoz
Luis Rodriguez
Jesus Tundidor
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE
MINUTES

August 22, 2023
6:30 p.m.

1. **CALL TO ORDER**

A. **REPORT**: Mayor Bovo, Committee Chair, called the meeting to order at 6:59 p.m.

2. **ROLL CALL OF OVERSIGHT COMMITTEE MEMBERS**

A. **REPORT**: Marbelys Fatjo, City Clerk, called the roll with the following Committee Members present:

1. Mayor Esteban Bovo, Chair
2. Council Vice President Jacqueline Garcia-Roves, Secretary/Treasurer
3. Council Member Vivian Casáls-Muñoz, Committee Member
4. Council Member Carl Zogby, Committee Member
5. Council Member Jesus Tundidor, Committee Member

3. **INVOCATION**

A. Marbelys Fatjo, City Clerk, led the invocation.

4. **PLEDGE OF ALLEGINANCE**

A. Committee Member Zogby led the Pledge of Allegiance.

5. **MEETING GUIDELINES**

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page (www.youtube.com/cityofhialeahgov).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

REPORT: Marbelys Fatjo, City Clerk, read the meeting guidelines into the record.

6. COMMENTS AND QUESTIONS

None reported.

7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

None reported.

8. CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda, made by Committee Member Casáls-Muñoz, and seconded by Committee Member Zogby. Motion passes 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- A. Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting of **May 23, 2023.**

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- B. Request permission to approve the executed “Cash-In of Sick Leave Accrued” for Carlos Alvarez.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- C. Request permission to approve the Florida Department of Education Project Application for the Project: Title IV - Student Support and Academic Enrichment Gains, in a total expense amount not to exceed \$43,363.00.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- D. Request permission to approve the Charter School Oversight Committee Meeting dates for the 2024 year as follows:

- February 27, 2024
- April 23, 2024
- May 28, 2024
- August 27, 2024
- October 22, 2024
- December 10, 2024

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- E. Request permission to approve the executed 2023-2024 Alyssa's Alert - Charter School Contractor Selection Form.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- F. Request permission to approved the executed Miami-Dade County Public Schools Department of Title I Administration Assurance of Accountability and Compliance with Title I Schoolwide Programs and Guidelines 2022-2023 school year form.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- G. Request permission to approve the executed 2023-2024 Charter School Fee Schedule.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- H. Request permission to approve the executed Miami-Dade County Public Schools Charter School Teacher Salary Increase Allocation Plan Governing Board Certification Form.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- I. Request permission to approve the 2023-2024 Mental Health Application - Part I: Youth Mental Health Awareness Training Plan.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- J. Request permission to approve the executed Governing Board Regular Meeting form.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- K. Request permission to approved the Charter Schools Title I Budget Appropriation Details Form for fiscal year 2023-2024.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- L. Request permission to approve the reappointing of Carlos Alvarez as Principal of the City of Hialeah Educational Academy for the 2023-2024 school year.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- M. Request permission to approve the appointing of Kristine Gonzalez as Assistant Principal of the City of Hialeah Educational Academy for the 2023-2024 school year.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- N. Request permission to approve the reappointing of Graciela Carbajosa as Assistant Principal of the City of Hialeah Educational Academy for the 2023-2024 school year.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- O. Request permission to approve the reappointing of Nelson Pena as Assistant Principal of the City of Hialeah Educational Academy for the 2023-2024 school year.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- P. Request permission to reappoint Sharon Dziejczak as the official representative of the City of Hialeah Charter School and Oversight Committee pursuant to Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- Q. Request permission to approve the annual expenditure for the procurement of licenses for the City of Hialeah Educational Academy to Savvas Learning (this is an active corporation in good standing in the State of Florida) from \$80,000.00 to \$20,000.00. Funding for this expenditure will be drawn from Fiscal 23-24 budget against account number 522.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

- R. Request permission to approve an annual expenditure for procurement of licenses for the City of Hialeah Educational Academy to Cengage Learning (this is an active corporation in good standing in the State of Florida) not to exceed \$100,000.00. Funding for this expenditure will be drawn from Fiscal 23-24 budget against account number 522.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

9. **FINANCIAL REPORTS**

- A. Request to approve the updated 2023-2024 City of Hialeah Educational Academy Proposed Budget.

APPROVED 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

REPORT: Motion to Approve Item 9A made by Committee Member Tundidor, and seconded by Committee Member Casáls-Muñoz. Motion passes 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

10. PRESENTATION OF SCHOOL INITIATIVES REPORT

- A. School Initiatives Report - Power Point Presentation by Carlos Alvarez, Principal of City of Hialeah Educational Academy.

TABLED UNTIL THE NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING OF NOVEMBER 28, 2023.

REPORT: Motion to Table Item 10 A until November 28, 2023, made by Committee Member Casáls-Muñoz, and seconded by Committee Member Zogby. Motion passes 5-0-3 with Vice Chair Perez, Committee Member Calvo, and Committee Member Rodriguez absent.

11. NEW BUSINESS

None reported.

12. UNFINISHED BUSINESS

None reported.

13. ADJOURNMENT

REPORT: Mayor Bovo, Chair adjourned the meeting at 7:04 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than two (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
November 28, 2023 at 6:30 PM**