

CITY OF HIALEAH
CHARTER SCHOOL OVERSIGHT
COMMITTEE



Mayor Esteban Bovo, Jr., Chair
Jesus Tundidor, Vice Chair
Jacqueline Garcia-Roves, Secretary/Treasurer

Committee Members:

Bryan Calvo
Angelica Pacheco
Monica Perez
Luis Rodriguez
Carl Zogby

CHARTER SCHOOL OVERSIGHT COMMITTEE

AGENDA

February 27, 2024

6:30 p.m.

1. **CALL TO ORDER**

2. **ROLL CALL OF OVERSIGHT COMMITTEE MEMBERS**

3. **INVOCATION**

A. The invocation is to be led by Marbelys Fatjo, City Clerk.

4. **PLEDGE OF ALLEGINANCE**

A. The Pledge of Allegiance is to be led by Committee Member Rodriguez.

5. **MEETING GUIDELINES**

The following guidelines apply to today's Charter School Oversight Committee Meeting:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Committee on any one item. Each speaker's comments will be limited to three (3) minutes.

- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the Committee on any item pertaining to related business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the Committee and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page (www.youtube.com/cityofhialeahgov).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

6. COMMENTS AND QUESTIONS

7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

8. CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A.** Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee Meeting of November 14, 2023.
- B.** Request permission to approve the ratified annual expenditure for procurement of air conditioner equipment for the City of Hialeah Educational Academy to **Carrier**

Enterprise (this is an active corporation in good standing in the State of Florida) from **\$40,000.00** to **\$65,000.00**. Funding for this expenditure will be drawn from Fiscal 23-24 budget against account number **0641**.

- C. Request permission to approve the ratified annual expenditure for procurement of advertising services for the City of Hialeah Educational Academy to **Alain Studios** (this is an active corporation in good standing in the State of Florida) from **\$20,000.00** to **\$32,000.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **372**.
- D. Request permission to approve the executed Miami-Dade County Public Schools Deduction from Federal Education Finance Program (FEFP) Payment Authorization for the Hialeah Educational Academy.
- E. Request permission to approve the executed Miami-Dade Public Schools Referendum Allocation and Disbursement 2023-2024 Fiscal Year Certificate Affidavit for the Hialeah Educational Academy.
- F. Request permission to approve the executed City of Hialeah Educational Academy tax return documents ending June 30, 2023, including the Engagement letter between the City of Hialeah Educational Academy, Inc. and Caballero Fierman Llerena & Garcia, LLP, Form 990 (Return of Organization Exempt from Income Tax) and Form 8879-TE (IRS e-file Signature Authorization for a Tax-Exempt Entity).
- G. Request permission to approve the executed Florida Department of Education Project Application form of the Florida Department of Education (from DOE 100A) for the 2023-2024 School Safety & Security Hardening Grant in the amount of \$14,598.31.
- H. Request permission to approve the executed Miami-Dade County Public Schools 2023-2024 Title II Charter School Reimbursement Checklist for Quarter 2 with attached backup.
- I. Request permission to approve the executed 2023-2024 Florida School Recognition Plan form which states that the City of Hialeah Educational Academy Educational Excellence School Advisory Council members unanimously voted to split the Florida School Recognition funds for all employees, at different percentages. 85% of the award will be distributed equally among instructional staff and 15% of the award will be distributed equally among all other employees.
- J. Request permission to approve the executed Verification of Student Controlled Open Enrollment Option with Public School District or Charter/Lab School Board forms for the following students: Matthew Pino-Castro, Carl Milard Ciceron, Jardi Varela Cruz, Jason Rivera and Jeffrey Ramos.
- K. Request permission to approve an annual expenditure for procurement of virtual fees for the City of Hialeah Educational Academy to **Somerset Virtual** (this is an active corporation in good standing in the State of Florida) for **\$25,000.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **320**.

- L. Request permission to approve an annual expenditure for procurement of capital improvements for the City of Hialeah Educational Academy to **Signarama** (this is an active corporation in good standing in the State of Florida) for **\$33,700.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **641**.
- M. Request permission to approve the ratified annual expenditure for procurement of virtual fees for the City of Hialeah Educational Academy to **Doral College** (this is an active corporation in good standing in the State of Florida) from **\$80,000.00** to **\$134,000.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **316**.
- N. Request permission to approve the ratified annual expenditure for food for the City of Hialeah Educational Academy to **Cheney Brothers** (this is an active corporation in good standing in the State of Florida) from **\$185,000.00** to **\$225,000.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **570**.
- O. Request permission to approve an annual expenditure for procurement of capitalized kitchen equipment for janitorial supplies for the City of Hialeah Educational Academy to **Cheney Brothers** (this is an active corporation in good standing in the State of Florida) for **\$73,754.05**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **645-NSLP Grant**.
- P. Request permission to approve an annual expenditure for procurement of furniture for the City of Hialeah Educational Academy to **A-Team Office Products** (this is an active corporation in good standing in the State of Florida) for **\$15,390.00**. Funding for this expenditure will be drawn from the fiscal year 2023-2024 budget against account number **641-NSLP Grant**.
- Q. Request permission to approve an annual expenditure for procurement of professional services for the City of Hialeah Educational Academy to **VA Locator** (this is an active corporation in good standing in the State of Florida) for **\$38,000.00**. Funding for this expenditure will be drawn from Fiscal 2023-2024 budget against account number **9730**.
- R. Request permission to approve the executed Florida Department of Education Project Application from the Department of Education (form DOE 100A) and proposed budget for School Year 2024 Title IV Part A in the amount of \$36,814.72.
- S. Request permission to approve the executed General Knowledge Test Waiver for Darwin Leon (Florida Department of Education form CR134).
- T. **RESOLUTION**: Proposed resolution affirming the Mayor and each Council Member as members of the Charter School Oversight Committee, and further electing Mayor Esteban Bovo Jr., as Board Chair; the Council President, currently Jesus Tundidor as Vice Chair; and the Council Vice President Jaqueline Garcia-Roves as Secretary/Treasurer for a term commencing November 14, 2023 and ending on November 13, 2024.

9. PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC

- A. Request to approve the Balance Sheet (Unaudited), General Ledger, and the Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) as of December 31, 2023.
- B. Request to approve the updated 2023-2024 City of Hialeah Educational Academy Proposed Budget.

10. PRESENTATION OF SCHOOL INITIATIVES REPORT

- A. School Initiatives Report - PowerPoint Presentation by Carlos Alvarez, Principal of City of Hialeah Educational Academy.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
April 23, 2024 at 6:30 PM**