

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Esteban Bovo, Jr., Chair
Carl Zogby, Vice Chair
Monica Perez, Secretary/Treasurer



Committee Members:

Bryan Calvo
Vivian Casáls-Muñoz
Jacqueline Garcia-Roves
Luis Rodriguez
Jesus Tundidor

MEETING OF THE CHARTER SCHOOL OVERSIGHT
COMMITTEE

MINUTES

May 24, 2022

6:30 p.m.

1. **CALL TO ORDER**

A. **REPORT:** Mayor Bovo called the meeting to order at 6:39 p.m.

2. **ROLL CALL**

A. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Members present:

1. Mayor Esteban Bovo, Chair
2. Council President Carl Zogby, Vice Chair
3. Council Member Luis Rodriguez, Committee Member

B. **REPORT:** Marbelys Fatjo, City Clerk, called the roll with the following Committee Member absent:

1. Council Member, Vivian Casáls-Muñoz, Committee Member

C. **REPORT:** There are not sufficient members present in the meeting to conduct business.

D. **REPORT:** Due to lack of a quorum, the board could not take action, but Chair Bovo requested that Mr. Carlos Alvarez conduct the presentation of the Principal's Report.

E. **REPORT:** The following Committee Members arrived after the commencement of the meeting as follows:

1. Council Member Bryan Calvo, Committee Member, arrived at 6:43 p.m.
2. Council Vice President Monica Perez, Secretary/Treasurer, arrived at 6:45 p.m.
3. Council Member Jaqueline Garcia-Roves, Committee Member, arrived at 6:48 p.m.
4. Council Member Jesus Tundidor, Committee Member, arrived at 6:57 p.m.

3. **INVOCATION**

A. **REPORT:** Marbelys Fatjo, City Clerk, led the invocation.

4. **PLEDGE OF ALLEGINANCE**

A. **REPORT:** Committee Member Luis Rodriguez led the Pledge of Allegiance.

5. **MEETING GUIDELINES**

The following guidelines apply to today's Charter School Oversight Committee Meeting:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.

- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Any person, whether participating via the web platform, telephonic conferencing or physical presence at City Hall, interested in making comments or posing questions on matters of public concern or on any item on the agenda, may do so during the meeting.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- The public can view public meetings on the City's YouTube page (www.youtube.com/cityofhialeahgov).
- Members of the public may hear the meeting live through telephonic conferencing using any telephone or cellular phone service. A smart device or computer are not necessary to participate in the meeting if you join by phone.
- All persons participating via the web platform will be muted during the meeting until called upon to be heard. Participation through Zoom requires a computer or smart mobile device with a microphone and web camera. The participant may elect to participate in the meeting using audio only or appear through both audio and video. The video function of all participants appearing through video will be turned off until called upon to be heard.

REPORT: Marbelys Fatjo, City Clerk, read the meeting guidelines into the record.

6. **COMMENTS AND QUESTIONS**

- A. **REPORT:** The Office of the City Clerk did not receive e-mail messages from persons interested in making comments or posing questions on matters of public concern.
- B. **REPORT:** No one interested in making comments or posing questions on matters of public concern registered with the Office of the City Clerk to participate live during the meeting using Zoom.
- C. **REPORT:** No one watching or listening to the meeting via Zoom used the raising of the hand feature to express interest in participating.
- D. **REPORT:** There was no one present in the Council Chambers or at City Hall who expressed interest in participating in this portion of the meeting.

7. ANNOUNCEMENT OF AMENDMENTS/CORRECTIONS TO THE AGENDA

- **None reported**

8. CONSENT AGENDA

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda made by Vice Chair Zogby, and seconded by Committee Member Rodriguez. Motion passes 7-0-1 with Committee Member Casáls-Muñoz absent.

- A. Request permission to approve the minutes of City of Hialeah Charter School Oversight Committee meeting of **March 8, 2022.**

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- B. Request permission to approve the executed ESSER II Get There Faster Career Dual Enrollment Pathways Expansion Grant Charter School Attestation.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- C. Request permission to approve the executed ESSER II Get There Faster Career Dual Enrollment Pathways Expansion Grant Florida Department of Education Project Application for \$10,166.00.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- D. Request permission to approve the executed 2021-2022 Title IV Florida Department of Education Project Application for \$36,442.00.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- E. Request permission to approve the executed Title II Charter School Reimbursement Checklist for Quarter 3.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- F. Request permission to approve the executed Certified Public Account form.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- G. Request permission to approve the executed Representation Letter with Caballero Fierman Llerena & Garcia, LLP.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- H. Request permission to approve the executed 990/8879-EO IRS E-File Signature Authorization for an Exempt Organization form for 2020.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- I. Request permission to approve the ratified annual expenditure of the lease for the **City of Hialeah Educational Academy** to **City of Hialeah** from **\$522,500** to **\$526,075**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- J. Request permission to approve the ratified annual expenditure of the cost allocation for the **City of Hialeah Educational Academy** to **City of Hialeah** (this is an active corporation in good standing in the State of Florida) from **\$71,250** to **\$71,738**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- K. Request permission to approve the ratified annual expenditure of the usage fee for the **City of Hialeah Educational Academy** to **City of Hialeah** (this is an active corporation in good standing in the State of Florida) from **\$125,454** to **\$124,967**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- L. Request permission to approve the ratified annual expenditure for the purchase of virtual education for the **City of Hialeah Educational Academy** to **Doral College** from **\$52,000** to **\$65,000**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **0310-0316**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- M. Request permission to approve the ratified annual expenditure for the purchase of administrative supplies for the **City of Hialeah Educational Academy** to **HGI Technologies** (this is an active corporation in good standing in the State of Florida) from **\$17,500** to **\$23,000**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **511**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- N. Request permission to approve the ratified annual expenditure for the purchase of computer hardware for the **City of Hialeah Educational Academy** to **IT Savvy** (this is an active corporation in good standing in the State of Florida) from **\$20,000** to **\$21,000**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **643**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- O. Request permission to approve the annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Academica Dade, LLC** (this is an active corporation in good

standing in the State of Florida) not to exceed **\$434,250**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **314**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- P. Request permission to approve the annual expenditure for procurement of advertising services though professional services for the **City of Hialeah Educational Academy** to **Alain Studios** (this is an active corporation in good standing in the State of Florida) not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **372**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- Q. Request permission to approve the annual expenditure for procurement of dual enrollment textbooks for the **City of Hialeah Educational Academy** to **Amazon** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **521**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- R. Request permission to approve the annual expenditure for procurement of materials and supplies for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **511**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- S. Request permission to approve the annual expenditure for procurement of furniture for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$19,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **641**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- T. Request permission to approve the annual expenditure for janitorial supplies for the **City of Hialeah Educational Academy** to **Cheney Brothers** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **513**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- U. Request permission to approve the annual expenditure for procurement of food for the **City of Hialeah Educational Academy** to **Cheney Brothers** not to exceed **\$150,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **570**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- V. Request permission to approve the annual expenditure for procurement of food for the **City of Hialeah Educational Academy** to **Cici's Pizza** not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **570**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

W. Request permission to approve the annual expenditure of the lease for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$530,750**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

X. Request permission to approve the annual expenditure for legal services for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **312**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

Y. Request permission to approve the annual expenditure for cost allocation for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$72,375**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

Z. Request permission to approve the annual expenditure for the usage fee for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$130,230.32**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

AA. Request permission to approve the annual expenditure for procurement of remodeling and renovation for the **City of Hialeah Educational Academy to Civica** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **681**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

BB. Request permission to approve the annual expenditure for procurement of licenses for the **City of Hialeah Educational Academy to Colegia** not to exceed **\$34,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522 - ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

CC. Request permission to approve the annual expenditure for procurement of communications for the **City of Hialeah Educational Academy to Comcast** not to exceed **\$22,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **370**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

DD. Request permission to approve the annual expenditure for procurement of licenses for the **City of Hialeah Educational Academy to Curriculum Associates** not to exceed **\$23,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522- ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

EE. Request permission to approve the annual expenditure for procurement of remodeling and renovation for the **City of Hialeah Educational Academy to Dade Builders** not to exceed

\$139,500. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **681**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- FF.** Request permission to approve the annual expenditure for procurement of virtual education through professional services for the **City of Hialeah Educational Academy** to **Doral College** not to exceed **\$65,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **0310-0316**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- GG.** Request permission to approve the annual expenditure for procurement of professional development virtual education for the **City of Hialeah Educational Academy** to **Doral Leadership** not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **0310-0323- Title II**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- HH.** Request permission to approve the annual expenditure for procurement of licenses for the **City of Hialeah Educational Academy** to **Edgenuity** not to exceed **\$21,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522- ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- II.** Request permission to approve the annual expenditure for procurement of advertising services through professional services for the **City of Hialeah Educational Academy** to **Educational Brands** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **372**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- JJ.** Request permission to approve the annual expenditure for procurement of insurance for the **City of Hialeah Educational Academy** to **Egis Insurance & Risk Advisors** not to exceed **\$51,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **320**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- KK.** Request permission to approve the annual expenditure for procurement of furniture for the **City of Hialeah Educational Academy** to **Ernie Morris** not to exceed **\$21,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **641**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

- LL.** Request permission to approve the annual expenditure for procurement of dual enrollment textbooks for the **City of Hialeah Educational Academy** to **FHEG Miami-Dade Bookstore** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **521**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

MM. Request permission to approve the annual expenditure for procurement of electricity for the **City of Hialeah Educational Academy to Florida Power and Light** not to exceed **\$95,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **430**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

NN. Request permission to approve the annual expenditure for professional services for the **City of Hialeah Educational Academy to Franklin Covey** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **315- ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

OO. Request permission to approve the annual expenditure for procurement of administrative supplies for the **City of Hialeah Educational Academy to HGI Technologies** not to exceed **\$17,500**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **511**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

PP. Request permission to approve the annual expenditure for procurement of repairs and maintenance for the **City of Hialeah Educational Academy to Home Depot** not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **513**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

QQ. Request permission to approve the annual expenditure for procurement of computer hardware for the **City of Hialeah Educational Academy to IT Savvy** not to exceed **\$150,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **643-ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

RR. Request permission to approve the annual expenditure for procurement of dual enrollment for the **City of Hialeah Educational Academy to Miami Dade College** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **0310-0316**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

SS. Request permission to approve the annual expenditure for professional services for the **City of Hialeah Educational Academy to Medhire Staffing** not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **315- ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

TT. Request permission to approve the annual expenditure for procurement of licenses for the **City of Hialeah Educational Academy to Newsela** not to exceed **\$17,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522- ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

UU. Request permission to approve the annual expenditure for procurement of materials and supplies for the **City of Hialeah Educational Academy to Performance Team Sports** not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **512**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

VV. Request permission to approve the annual expenditure for procurement of for the textbooks for the **City of Hialeah Educational Academy to Savvas Learning Company** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **642**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

WW. Request permission to approve the annual expenditure for procurement of for the licenses for the **City of Hialeah Educational Academy to Savvas Learning Company** not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **522-ESSER III Grant**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

XX. Request permission to approve the annual expenditure for procurement for travel for the **City of Hialeah Educational Academy to Sojourn Travel** not to exceed **\$33,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **330**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

YY. Request permission to approve the annual expenditure for procurement for AP Exams for the **City of Hialeah Educational Academy to The College Board** not to exceed **\$24,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **512**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

ZZ. Request permission to approve the annual expenditure for procurement for lease equipment for the **City of Hialeah Educational Academy to US Banks** not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **360**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

AAA. Request permission to approve the annual expenditure for procurement for waste services for the **City of Hialeah Educational Academy to Waste Management** not to exceed **\$53,000**. Funding for this expenditure will be drawn from Fiscal 22-23 budget against account number **380**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

BBB. Request permission to approve the annual expenditure for procurement for remodeling and renovations for the **City of Hialeah Educational Academy to State Contracting and Engineering Corp** not to exceed **\$28,000**. Funding for this expenditure will be drawn from Fiscal 21-22 budget against account number **681**.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

CCC. Request permission to approve the executed Florida Department of Education ESSER Fund under the American Rescue Plan (ARP) Act Project Application in the amount of \$2,864,924.02 TAPS Number 22A175.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

DDD. Request permission to approve the executed Application for Renewal of Fictitious Name.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

EEE. Request permission to approve the attached Miami-Dade County Public Schools calendar for the City of Hialeah Education Academy 2022-2023 school year.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

FFF. Requesting to approved the executed requested certificate extension for teacher Darwin Leon.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

9. **PRESENTATION OF FINANCIAL REPORTS BY ACADEMICA DADE LLC**

A. Request to approve the updated 2021-2022 Budget for the City of Hialeah Educational Academy as of May 2022.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

REPORT: Motion to Approve Item 9A made by Vice Chair Zogby, and seconded by Committee Member Garcia-Roves. Motion passes 7-0-1 with Committee Member Casáls-Muñoz absent.

B. Request to approve the 2022-2023 Budget for the City of Hialeah Educational Academy.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

REPORT: Motion to Approve Item 9B made by Committee Member Rodriguez, and seconded by Vice Chair Zogby. Motion passes 7-0-1 with Committee Member Casáls-Muñoz absent.

C. Request to approve the Balance Sheet Standard, General Ledger, Income Statement of Profit & Loss Standard, and the Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) as of March 31, 2022.

APPROVED 7-0-1 with Committee Member Casáls-Muñoz absent.

REPORT: Motion to Approve Item 9C made by Vice Chair Zogby, and seconded by Committee Member Garcia-Roves. Motion passes 7-0-1 with Committee Member Casáls-Muñoz absent.

10. PRESENTATION OF SCHOOL INITIATIVES REPORT-Carlos Alvarez, Principal COHEA

A. School Initiatives Report

REPORT: Principal Carlos Alvarez addressed the board and provided the board members with I-Ready statistics. Principal Alvarez also recognized Police Chief George Fuente for his contributions to the Hialeah Educational Academy.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (2) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955- 8770 (Voice).

NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING: June 14, 2022 at 6:30 PM

REPORT: Chair Bovo adjourned the meeting.